

The following transcript is an UNOFFICIAL copy for informational use only.  
 To obtain your individual OFFICIAL or UNOFFICIAL SMART,  
 please refer to the Navy College Center:

<https://www.navycollege.navy.mil/transcript.html>



## ACE RECOMMENDATIONS



### Yeoman (YN)



L=Lower Division Baccalaureate/Associate Degree  
 U=Upper Division Baccalaureate  
 V=Vocational Certificate  
 G=Graduate

**Military Progression: (The amount of credit reflected in this section is dependent upon a Sailor's rank.)**

		Type	Semester Hours	Cumulative Hours
<b>Seaman</b>				
	Nautical Science (Navigation)	L	3	
	Nautical Science (Seamanship)	L	3	
	Swimming (If qualified as Swimmer, First Class)	L	1	
				7 L
<b>Yeoman, Third Class</b>				
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Records Management	L	3	
				16 L
<b>Yeoman, Second Class (Replaces YN3 Credit)</b>				
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	

	Office Procedures	L	3	
	Records Management	L	3	
				19 L
<b>Yeoman, First Class (Replaces YN2 Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
				25 L
<b>Chief Yeoman (Replaces YN1 Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	3	
				28 L
				9 U
<b>Senior Chief Yeoman (Replaces YNC Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Human Resource Management	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	6	
				28 L
				15U
<b>Master Chief Yeoman (Replaces YNCS Credit)</b>				
	Business Communication	L	3	

	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Human Resource Management	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	6	
	Principles of Management	U	3	
				28 L
				18 U

**Initial Skills Training:**

<b>Recruit Training (Basic Training) (A-950-0001)</b>				
	First Aid and Safety	L	1	
	Personal and Community Health	L	1	
	Personal Fitness and Conditioning	L	1	
				3 L
<b>Yeoman (YN), Class A1 (A-510-0012)</b>				
	*Pending Evaluation			

**Follow on Training:**

The following courses are available to personnel within the rating, but a given individual may not take all courses.

<b>Legal Clerk (S-512-0009)</b>				
	*Credit is not recommended.			

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate  
This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the SMART transcript. To obtain an official SMART transcript contact your local Navy College Office/Marine Corps Education Center or visit the Navy College website at [www.navycollege.navy.mil](http://www.navycollege.navy.mil), or call toll free: 1-877-253-7122.

**The following transcript is an UNOFFICIAL copy for informational use only.  
To obtain your individual OFFICIAL or UNOFFICIAL SMART,  
please refer to the Navy College Center:  
<https://www.navycollege.navy.mil/transcript.html>**

The following transcript is an UNOFFICIAL copy for informational use only.  
 To obtain your individual OFFICIAL or UNOFFICIAL SMART,  
 please refer to the Navy College Center:

<https://www.navycollege.navy.mil/transcript.html>



## ACE RECOMMENDATIONS



### Yeoman, Submarine (YN)



L=Lower Division Baccalaureate/Associate Degree  
 U=Upper Division Baccalaureate  
 V=Vocational Certificate  
 G=Graduate

**Military Progression: (The amount of credit reflected in this section is dependent upon a Sailor's rank.)**

		Type	Semester Hours	Cumulative Hours
<b>Seaman</b>				
	Nautical Science (Navigation)	L	3	
	Nautical Science (Seamanship)	L	3	
	Swimming (If qualified as Swimmer, First Class)	L	1	
				7 L
<b>Yeoman, Third Class</b>				
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Records Management	L	3	
				16 L
<b>Yeoman, Second Class (Replaces YN3 Credit)</b>				
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	

	Office Procedures	L	3	
	Records Management	L	3	
				19 L
<b>Yeoman, First Class (Replaces YN2 Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
				25 L
<b>Chief Yeoman (Replaces YN1 Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	3	
				28 L
				9 U
<b>Senior Chief Yeoman (Replaces YNC Credit)</b>				
	Business Communication	L	3	
	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Human Resource Management	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	6	
				28 L
				15U
<b>Master Chief Yeoman (Replaces YNCS Credit)</b>				
	Business Communication	L	3	

	Clerical Procedures	L	3	
	Computer Software Applications	L	3	
	Office Administration	L	3	
	Office Procedures	L	3	
	Principles of Supervision	L	3	
	Records Management	L	3	
	Human Relations	U	3	
	Human Resource Management	U	3	
	Management Information Systems	U	3	
	Management Practicum	U	6	
	Principles of Management	U	3	
				28 L
				18 U

**Initial Skills Training:**

<b>Recruit Training (Basic Training) (A-950-0001)</b>				
	First Aid and Safety	L	1	
	Personal and Community Health	L	1	
	Personal Fitness and Conditioning	L	1	
				3 L
<b>Yeoman (YN), Class A1 (A-510-0012)</b>				
	*Pending Evaluation			

**Follow on Training:**

**The following courses are available to personnel within the rating, but a given individual may not take all courses.**

<b>Legal Clerk (S-512-0009)</b>				
	*Credit is not recommended.			

Level: V=Vocational Certificate L=Lower Division Baccalaureate/Associate Degree U=Upper Division Baccalaureate G=Graduate  
This transcript represents credits RECOMMENDED by the American Council On Education (ACE) and is provided for your information and academic advisement, but is not an official component of the SMART transcript. To obtain an official SMART transcript contact your local Navy College Office/Marine Corps Education Center or visit the Navy College website at [www.navycollege.navy.mil](http://www.navycollege.navy.mil), or call toll free: 1-877-253-7122.

**The following transcript is an UNOFFICIAL copy for informational use only.  
To obtain your individual OFFICIAL or UNOFFICIAL SMART,  
please refer to the Navy College Center:  
<https://www.navycollege.navy.mil/transcript.html>**

