



Logistics Specialist Sailors manage inventories of repair parts/general supplies and distribute mail for ships, squadrons, and shore-based activities. They procure, receive, store and issue material and repair components. They utilize financial accounting and database systems to perform inventory and financial management functions. Additionally, they sort and distribute all official and personal mail, manage money order and stamp inventories, and maintain financial and inventory reports.

What They Do

- The duties performed by LSs include:
- Managing and operating Navy post offices, ashore or afloat
- Maintaining financial records and accounting systems
- Maintaining inventory databases for material stocked in shore based warehouses and ship storerooms
- Perform duties associated with hazardous material control and management
- Organizing and maintaining databases, correspondence files, and reports
- Maintaining logistics and financial publications and CD-ROM libraries.
- Sorting and distributing all classes of mail and parcel post
- Processing and dispatching mail;
- Directing the routing and transportation of mail
- Performing counter operations similar to those performed in United States Postal Service offices, such as selling stamps, handling money orders, preparing claims, tracers and inquiries
- Preparing and maintaining postal records and reports
- Requisitioning, controlling, and maintaining postal supplies and equipment
- Maintaining security for registered, certified and other special classes of mail
- Maintaining inventory databases for material stocked in shore based warehouses and ship storerooms

Elite Program. This rating is open to men who volunteer for submarine duty. Submarine pay is paid monthly upon the completion of Basic Enlisted Submarine School, currently \$75.00 to \$425.00 (see Submarine Pay chart). All submarine ratings are members of an *elite* community consisting of highly professional, well-trained personnel.

Credit Recommendations

Career Path After Recruit Training

Enlistees are taught the fundamentals of this rating through on-the-job training or formal Navy schooling. Advanced technical and operational training is available in this rating during later stages of career development.

School	Present Location	Approximate Training Time	Subjects	Training Methods
Class "A" Technical School	Meridian, MS	9 weeks	Basic skills required including automated data processing systems, financial records and accounting systems, and postal operations training.	Group instruction
Basic Enlisted Submarine School	Groton, CT	4 weeks	Indoctrination in basic submarine systems.	Group instruction and practical application

After "A" school and Basic Enlisted Submarine School, Logistics Specialist Sub's are assigned to serve on all types of submarines and at shore facilities in the United States and overseas. During a 20 year period in the Navy, LSS's spend about 60 percent of their time assigned to fleet units and 40 percent to shore stations.

Note: All applicants must read and understand the Submarine Volunteer Statement of Understanding.

The American Council on Education recommends that semester hour credits be awarded in the vocational certificate and lower-division bachelor's/associate's degree categories for courses taken in this rating on office machines and general clerical procedures.

Qualifications and Interests

Logistics Specialist must be able to work well with people in a customer service environment. Good arithmetic, verbal and writing skills are very important in this rating. The ability to keep accurate records and perform other detailed work is also a requirement. Logistics Specialist Sub's must be U.S. citizens and eligible for a security clearance.

Working Environment

Logistics Specialists work in offices, shore-based warehouses, air cargo terminals at naval air stations and in storerooms aboard ships. While they work closely with other people, their tasks usually require independent decisions. The diverse working locations associated with this rating provide an excellent opportunity for learning a wide range of inventory database management, financial management, procurement, and warehouse management skills. LSs work in post offices aboard ships, shore and overseas stations in the Navy. The work is both mentally and physically challenging. The wide range of jobs and locations allows people to learn valuable customer service skills.

Opportunities

Over 8,500 men and women currently work as LSS's in the Navy. Opportunities are excellent for qualified candidates.

Civilian, Federal, and Military Sealift Command Related Occupations

To see Related Civilian, Federal, and Military Sealift Command Occupations for this rating:

LSS

<https://www.cool.navy.mil/usn/enlisted/ls.htm>

Navy LaDR (Learning and Development Roadmap)



To see the Navy LaDR (Learning and Development Roadmap) for this rating:

LSS

https://www.cool.navy.mil/usn/LaDR/ls_e1_e9.pdf

College Credits for this Rating

To see the college credits available via a Joint Service Transcript for this rating:

LSS

https://www.cool.navy.mil/usn/jst/ls_jst.pdf

Additional college credits are available for Submarine School

Additional Information

For more information on opportunities available for this rating, please visit Navy Credentialing Opportunities On-Line (COOL)

LSS

<https://www.cool.navy.mil/usn/enlisted/ls.htm>

Since Navy programs and courses are revised at times, the information contained on this rating card is subject to change.

(Revised 02/16)